

To be completed by the school staff parent

St Philip's CE Primary School is part of the Palladian Academy Trust. The Governing body of St Philip's CE Primary School is the admission authority and has responsibility for setting the admissions policy.

The Admissions Policy states that to satisfy **Criteria C** school staff are defined as those who are employed by the School as either full time or part time employees who have served at least 1 year at the time of this application.

Once you have completed Part C please ask the Headteacher to complete part D and then pass the form to the School Secretary by the closing date of 15 January.

You must in all instances complete a Local Authority Common Application Form and return it to the Local Authority by 15 January for it to be considered as on time.

Child's Forename			
Child's surname			
Date of Birth		Gender	
Name of parent / guardian			
Address & postcode			
Phone number			

PART D To be completed by the Headteacher

Signed: _____ Name: _____

Date: _____

Please return this form to the School Secretary by 15 January.